



**AGENDA**  
**OUTSTANDING CITIZEN AWARD COMMITTEE**  
Tuesday, December 20, 2016 at 8:30 a.m.  
City Hall Large Conference Room  
425 N. Richardson – Roswell, NM 88201

**ROLL CALL**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES:**

1. Consider approval of the October 19, 2016 meeting minutes.

**REGULAR ITEMS / NEW BUSINESS**

2. Committee to discuss, review, consider recommendation and vote on the Quarterly Outstanding Citizen Award to be presented at the January 12, 2017 City Council meeting.
3. Committee to consider and vote on the Quarterly Outstanding Citizen Award Committee Meetings for 2017.
  - a. March 14, 2017 at 8:30 am
  - b. June 13, 2017 at 8:30 am
  - c. September 12, 2017 at 8:30 am
  - d. December 12, 2017 at 8:30 am

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

**NOTICE OF POTENTIAL QUORUM** – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact – Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

**Printed and Posted December 14, 2016**



# DRAFT

## MINUTES OF THE OUTSTANDING CITIZEN AWARD COMMITTEE MEETING Wednesday, October 19, 2016 Regular Meeting 8:30 A.M.

**CALL TO ORDER** – The regular meeting of the Outstanding Citizen Award Committee was called to order at 8:42 a.m. by Chairperson Tabitha Denny.

### **ROLL CALL**

Members Present: Chair- Tabitha Denny, Jason Sweatfield and Sevino Sanchez by phone. A quorum was established.

Members Absent: Caleb Grant, Brad McFadin

Staff Present: Juanita N. Jennings, Sharon Coll

Others Present: None

**APPROVAL OF AGENDA & APPROVAL OF MINUTES** – Mr. Sweatfield motioned to approve the agenda and the minutes from June 23, 2016 Outstanding Citizen Award meeting. Mr. Sevino seconded the motion. A voice vote was unanimous and the motion passed 3-0 with Councilor Grant and Mr. McFadin being absent.

### **PUBLIC COMMENTS**

None

### **REGULAR ITEMS (Action Items):**

1. **Consider Approval for the Quarterly Outstanding Citizen Award-**  
The committee discussed the applicant submitted. Councilor Denny made the motion for Ms. Summer Souza as the recipient of the September 2016 Outstanding Citizen Award to be presented at the November 10, 2016 City of Roswell Council meeting. Mr. Sweatfield seconded the motion. A voice vote was unanimous and the motion passed (3-0) with Councilor Grant and Mr. McFadin being absent. Councilor Denny will present at the Council meeting.

### **ADJOURN**

The meeting was adjourned at 8:51 a.m.

Minutes submitted for approval by Juanita N. Jennings



**Agenda Abstract**  
**ROSWELL NEW MEXICO**  
**Outstanding Citizen Award Committee**  
**Tuesday, December 20, 2016 at 8:30 a.m.**  
**City Hall – Large Conference Room**  
**425 N. Richardson – Roswell, NM 88201**

**ACTION REQUESTED:**

Committee to discuss, review, consider recommendation and vote on the Quarterly Outstanding Citizen Award to be presented at the January 12, 2017 City Council meeting.

**BACKGROUND:**

The Outstanding Citizen Award recognizes and honors individuals who strive toward the highest level of professional accomplishments. Anyone who excels in their chosen profession, have devoted significant time and energy to improve the community's quality of life and has provided leadership to assist others in becoming involved in the community.

**FINANCIAL CONSIDERATION:**

General Public Relations  
○ This item is budgeted for FY 2017

**LEGAL REVIEW:**

Not applicable.

**BOARD AND/or  
COMMITTEE ACTION:**

Not applicable.

**STAFF RECOMMENDATION:**

Not applicable.



**Committee Meeting Abstract**  
**ROSWELL NEW MEXICO**  
**Outstanding Citizen Award Committee**  
**Tuesday, December 20, 2016 at 8:30 a.m.**  
**City Hall – Large Conference Room**  
**425 Richardson – Roswell, NM 88201**

**ACTION REQUESTED:**

Committee to consider and vote on the Quarterly Outstanding Citizen Award Committee Meetings for 2017.

- a. March 14, 2017 at 8:30 am
- b. June 13, 2017 at 8:30 am
- c. September 12, 2017 at 8:30 am
- d. December 12, 2017 at 8:30 am

**BACKGROUND:**

The Outstanding Citizen Award recognizes and honors individuals who strive toward the highest level of professional accomplishments. Anyone who excels in their chosen profession, have devoted significant time and energy to improve the community's quality of life and has provided leadership to assist others in becoming involved in the community.

**FINANCIAL CONSIDERATION:**

General Public Relations  
o This item is budgeted for FY 2017

**LEGAL REVIEW:**

Not applicable.

**BOARD AND/or  
COMMITTEE ACTION:**

Not applicable.

**STAFF RECOMMENDATION:**

Not applicable.